



3195 Woodside Road Woodside, CA 94062
Office: 650.851.1571 Fax: 650.851.5577

WOODSIDE SCHOOL STUDENT COUNCIL

Application to Serve in Student Government

I, _____, hereby apply for candidacy to the office of _____
for the first half of the 2018-2019 Woodside School Student Council. My current grade level is: _____.
I am running for this office with _____.

Candidates for an Officer Position must have signatures from five Middle School students who support their candidacy. In addition, candidates must have signatures from two teachers.

By signing below, I believe this student possesses and demonstrates leadership qualities and skills that would be valuable to our school's Student Council.

Student signatures:

1. _____
2. _____
3. _____
4. _____
5. _____

Teacher signatures:

1. _____
2. _____

It is required that candidates earn a minimum GPA of 3.0 OR 3.5 (Presidents) for the previous trimester and are 7th or 8th grade students in 2018-2019

Signature of Candidate

**Completed form must be returned to
the school office by 4:00 p.m. on Friday, May 25**



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Woodside School Student Council

TIMELINE FOR FALL 2019 CAMPAIGN

Friday, May 25: Nomination form for both team members due to the school office by 4:00 p.m.

Tuesday, May 29 – Tuesday, June 5: Ok to hang posters for your campaign. All posters must be removed by end of school day on Tuesday, June 6.

Monday, June 4: Speeches shared with Mr. Frank BY the end of LUNCH – please read ALL instructions about the details and format of the speeches.

Tuesday, June 5 at 1:45 p.m.: Election assembly in Community Gym



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Criteria for Running for an Office

1. Student Council officers must be willing to REPRESENT the needs of ALL Woodside students and COMMUNICATE with the student body.
2. Must be willing to ACTIVELY WORK and VOLUNTEER time and energy to all student council activities including spirit days, dances, selling tickets/treats, and charitable endeavors.
3. Student Council officers must be on time to meetings, organized, and ready to contribute.
4. Before running, both members of a team must turn in a completed nomination form to the office.

Running for President

1. It is REQUIRED that both members of a running team have a 3.5 or higher GPA from the last trimester.
2. Student Council officers will be expected to have a good discipline record.
3. Both candidates must be 7th or 8th grade students and have some Student Council experience. The individuals in the team do not have to be in the same grade.
4. Must meet the requirements listed in "Criteria for Running for an Office".

Running for Vice President, Treasurer, Secretary, or Spirit Leader

1. It is REQUIRED that both members of a running team have a 3.0 or higher GPA from the last trimester.
2. Student Council officers will be expected to have a good discipline record.
3. Students running for these offices must be current 7th or 8th grade students. The individuals in the team do not have to be in the same grade.
4. Must meet the requirements listed in "Criteria for Running for an Office".

If an officer does not continue to meet the requirements while in office, he/she can be removed from office at any time during the term at the discretion of the Student Council advisor because of academic or disciplinary problems.

The Speeches

1. All those running must give a speech!
2. Speeches must be approved by Mr. Frank prior to the assembly.
3. Speeches should be 2-3 minutes long, but NO LONGER THAN 3 MINUTES IN LENGTH. They should be creative, fun, and honest. Speeches should focus on the following:
 - Introduce yourself and state which office you are running for
 - Explain WHY are you running (e.g., to gain leadership experience, to be more involved, to help improve Woodside)

- Tell us your STRENGTHS and qualities that will benefit WES (e.g., enthusiastic, organized, leadership skills)
- Tell us your past experiences that will help you work on a team (e.g., sports, music, SC position)
- Tell us any REALISTIC ideas you have to improve Woodside (e.g., more pep rallies, more spirit days. Do not hesitate to ask Mr. Frank for guidance)
- End with a strong statement that will encourage students to vote for you
- Your speech should focus on whole school activities, goals, etc.

Campaigning

- The election assembly is scheduled for Tuesday, June 5. This means that you can put posters up beginning on Tuesday, May 29.
- All materials must contain **positive** information about **your running team**.
- Campaigning **should not interfere** with class or your learning environment.
- Posters can be hung (with blue tape) ONLY during the scheduled campaign week. They **must** be taken down by the end of the scheduled assembly day on Tuesday, June 5.
- You may not hand out stickers as they result in a GIANT mess.



Responsibilities of Officers

All officers should...

- Have good academic and disciplinary standing. Good standing demonstrates that officers are responsible, respectful, and are able to follow through.
- Be a good communicator: set a good example during meetings by listening to each other's ideas, not interrupting, following procedure.
- Be solution oriented: if there is a problem or concern, focus on solving the problem or finding alternatives.
- Be a positive force: show spirit, recognize and appreciate what you have and can accomplish at Woodside School.

Presidents

- Serve as the student representative to the teachers, administrators, and school community.
- Are obvious leaders, making themselves visible on campus and "on call" for things that need to be done.
- Work closely with Student Council advisors to develop leadership skills, co-run meetings, etc., in order to serve the student body.
- Run meetings using parliamentary procedure, organize projects, and delegate jobs to other members of student council.

Vice Presidents

- Act as the VOICE of student council and are responsible for public relations and publicity.
- Write articles for the Weekly Bulletin so that the community is informed.
- Are responsible for assigning members of Student Council who can make posters/flyers for upcoming events, and ensure that publicity materials get posted.

Treasurers

- Responsible for handling money.
- Work closely with advisors and office staff.
- Responsible for assisting the advisors in ordering Student Council supplies/materials.
- Count money in cash box regularly.
- Responsible for ensuring that money spent is approved by Student Council and then follow up with filling out check requests.
- Responsible for remembering to order ice cream

Secretaries

- Responsible for keeping records in order.
- Create attendance sheet and takes attendance during each meeting.
- Take minutes and keep them organized in a binder.
- Keep list of all committees, duties, etc.
- Write announcements that can be posted in classrooms around campus.

Spirit Leaders

- Responsible for promoting Woodside School's athletic events.
- Organize other Middle School students to represent the Spirit Committee
- Write articles for the school's website, create posters, and market athletics.
- Work closely with advisors and school staff.